

Harrisonburg-Rockingham Local Human Rights Committee

MEETING MINUTES

April 15, 2013

Members Present: Page Shield, Cindy Ring, Virginia Luong, William Quarles and Gayl Brunk

Others Present: Chuck Collins (HR Advocate), Terri Gibbs and Shea Godwin (The Arc), Crystal Kwolek (C.J. Designs), John Humphreys (Fair Haven Residential Services), Kathy Nelson (HRC SB), Heather N. Corbin and Sarah Iler (Pleasant View, Inc.), Andree Gitchell, Natalie Rinaca, and Brittany Deacon (RMH)

CALL TO ORDER/MEMBERSHIP UPDATE

The meeting was called to order at 2:00 pm.

Those in attendance made introductions.

MINUTES

A motion to approve the minutes from January 14, 2013 meeting as mailed was made by Cindy Ring, seconded by Virginia Luong and unanimously approved by the Committee.

PUBLIC COMMENT

No Public Comments.

AFFILIATION REQUEST

Heather Corbin of Pleasant View Inc. presented an affiliation request to the LHRC members for a new group home to open on Ryan Drive in Broadway. The home will house 6 individuals, 4 on the upper floor and a married couple on the lower level. All 6 occupants will receive services through Pleasant View Inc.. William Quarles moved to approve the request. Cindy Ring seconded the motion. The committee unanimously approved the request.

ANNUAL PROGRAM REPORTS

The Arc: Shea Godwin presented the Annual Report. The Arc is licensed by the state as a Day Support Program and currently serves 26 clients. The Arc staff, clients and volunteers receive Human Rights training annually. Shea Godwin reported that the following management /program changes occurred: Mary Ellen Chewning retired at the end of March. Shea Godwin replaced Ms. Chewning as the new Executive Director. Shea Godwin reported on the several peer-to-peer incidents, two serious injuries, 6 complaints, several medication errors and one failure to notify a legal representative. Reporting period was for the calendar year of 2012.

Fair Haven Residential Services

John Humphreys presented the Annual Report. FHRS provides group home placement for congregate residential supports to 8 adult individuals with intellectual and other disabilities. John Humphreys reports their Policy and Procedural Manual was revised during the calendar year 2012 and forms were updated to reflect regulatory and language changes. John Humphreys reported all individuals associated with FHRS complete

Human Rights training prior to providing services and annually there after. John Humphrey's reported on one peer-to-peer incident and sixteen medication errors that occurred during the 2012 calendar year and 1 formal complaint for the first quarter of 2013. The Licensing Specialist as a result of one of the medication errors required a corrective action plan.

ADVOCATE REPORT

Chuck Collins updated Affiliates on the progress of CHRIS. Chuck informed providers that there will be additional training on CHRIS scheduled for May 3rd at WSH and to e-mail or call his secretary for additional information. He also reported the Human Rights are being reviewed for change and the focus is on the current dispute resolution process. He reported there are several surveys that will be disseminated soon to providers, LHRC members and consumers to gather input on the current Human Rights process. Chuck Collins also updated on the progress of the new WSH building – now scheduled to open September 15 of this year.

OTHER BUSINESS /AFFILIATE COMMENTS

A request was made by one of the committee members to revisit, during a future meeting, the instructions on how Affiliate Quarterly and Annual Reports should be completed to ensure data integrity.

NEXT MEETING

The next meeting is scheduled for Monday, July 15, 2013 at 2:00 pm. The meeting will be held in the Lucy F. Simms Board Conference Room. The Lucy F. Simms Building is located at 620 Simms Avenue Harrisonburg, VA 22802

There being no other business, the meeting was adjourned.

Respectfully submitted,

Cindy Ring
HRLHRC Secretary

Kathy Nelson
HRCSB Liaison/Recording Secretary